

Krakow, May 6, 2019

**Agreement on establishing a PhD School
under the name of the “Krakow School of Interdisciplinary PhD Studies”**

On May 6, 2019 in Krakow an agreement was concluded between:

1. Henryk Niewodniczański Institute of Nuclear Physics of the Polish Academy of Sciences (IFJ PAN), with its seat in Krakow, ul. Radzikowskiego 152, 31-342, REGON (National Business Registry Number) 000326983, NIP (Tax Identification Number) 675-000-04-44, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-III-61/04, represented by prof. dr hab. Marek Jeżabek – Director of IFJ PAN,

2. Jerzy Haber Institute of Catalysis and Surface Chemistry of the Polish Academy of Sciences (IKiFP PAN), with its seat in Krakow, ul. Niezapominajek 8, 30-239, REGON 000326351, NIP 675-000-18-05, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-III-47/98, represented by prof. dr hab. Małgorzata Witko – Director of IKiFP PAN,

3. Jerzy Maj Institute of Pharmacology of the Polish Academy of Sciences (IF PAN), with its seat in Krakow, ul. Smętna 12, 31-343, REGON 000325943, NIP 675-000-18-28, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-VI-37/98, represented by prof. dr hab. Władysław Lasoń – Director of IF PAN,

4. Aleksander Krupkowski Institute of Metallurgy and Materials Science of the Polish Academy of Sciences (IMIM PAN), with its seat in Krakow, ul. Reymonta 25, 30-059, REGON 000326374, NIP 675-000-18-57, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-IV-26/98, represented by prof. dr hab. Paweł Zięba – Director of IMIM PAN,

5. AGH University of Science and Technology in Krakow (AGH), with its seat in Krakow, al. Mickiewicza 30, 30-059, REGON 000001577, NIP 675-000-19-23, represented by prof. dr hab. inż. Tadeusz Słomka – Rector of AGH,

hereinafter referred to as the “Parties”,

which reads as follows:

Section I. GENERAL PROVISIONS

§ 1

1. Effective on May 6, 2019, the Parties jointly establish a PhD School under the name of the “Krakow School of Interdisciplinary PhD Studies” (hereinafter referred to as the “PhD School”) pursuant to Article 290 of the Act of July 3, 2018 – Provisions implementing the Law on higher education and science (Journal of Laws of 2018, item 1669, as amended).
2. Training at the PhD School shall start in the academic year 2019/2020.
3. Training at the PhD School prepares students to obtain a PhD degree and shall be conducted in the following disciplines:
 - a. physical sciences,
 - b. chemical sciences,
 - c. medical sciences,
 - d. materials engineering.

§ 2

The legal bases of this Agreement constitute:

- a) Act of July 20, 2018 – Law on higher education and Science (Journal of Laws of 2018, item 1668, as amended), hereinafter referred to as the “Act”,
- b) Act of July 3, 2018 – Provisions implementing the Law on higher education and science (Journal of Laws of 2018, item 1669, as amended), hereinafter referred to as the “Implementing Provisions”.

§ 3

The Parties declare that they have the right to run the PhD School, referred to in Article 290 (3) of the Implementing Provisions. In particular:

- a) Henryk Niewodniczański Institute of Nuclear Physics of the Polish Academy of Sciences declares that as of the date of this Agreement it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of physical sciences,

b) Jerzy Haber Institute of Catalysis and Surface Chemistry of the Polish Academy of Sciences declares that as of the date of this Agreement it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of chemical sciences,

c) Jerzy Maj Institute of Pharmacology of the Polish Academy of Sciences declares that as of the date of this Agreement it is authorized to confer the academic degree of doctor in the field of medical and health sciences and the discipline of medical sciences,

d) Aleksander Krupkowski Institute of Metallurgy and Materials Science of the Polish Academy of Sciences declares that as of the date of this Agreement it is authorized to confer the academic degree of doctor in the field of engineering and technology and the discipline of materials engineering,

e) AGH University of Science and Technology in Krakow (AGH) declares that as of the date of this Agreement it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of physical sciences and in the field of engineering and technology and the discipline of materials engineering.

§ 4

Any references hereinafter to the term:

- 1) PhD School – shall be deemed to mean the Krakow School of Interdisciplinary PhD Studies,
- 2) Unit - shall be deemed to mean the units jointly running the PhD School,
- 3) PhD Student – shall be deemed to mean a person studying at the PhD School,
- 4) PhD Student of a Unit – shall be deemed to mean a PhD Student of the PhD School entered on the list of the PhD students at a given Unit,
- 5) Coordinating Unit – shall be deemed to mean the unit responsible for entering data into the system referred to in Article 342 (1) of the Act and authorized to receive financial resources for joint education at the PhD School,
- 6) Seat of the PhD School – shall be deemed to mean the seat of the Coordinating Unit,
- 7) Board – shall be deemed to mean the Program Board of the Krakow School of Interdisciplinary PhD Studies referred to in § 13,
- 8) PhD School Director – shall be deemed to mean the person running and managing the activity of the PhD School as a whole,

9) PhD School Deputy Director – shall be deemed to mean the person running the PhD School at the level of a given Unit,

10) Ministry – shall be deemed to mean the Ministry of Science and Higher Education,

11) Organizational Regulations – shall be deemed to mean the “Organizational Regulations of the Krakow School of Interdisciplinary PhD Studies”,

12) Regulations of the PhD School – shall be deemed to mean the “Organizational Regulations on Education at the Krakow School of Interdisciplinary PhD Studies”.

§ 5

1. Detailed rules for functioning of the PhD School shall be stipulated in the Organizational Regulations.

2. The Organizational Regulations shall be adopted by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate by June 30, 2019.

3. To amend the Organizational Regulations the provisions of Para. 2 shall apply accordingly.

§ 6

1. Detailed rules for the organization of education at the PhD School shall be stipulated in the Regulations of the PhD School.

2. The Regulations of the PhD School shall be adopted by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate by June 30, 2019.

3. After its adoption by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate, the content of the Regulations of the PhD School shall be agreed with the doctoral students’ government at each Unit.

4. If, however, there is no agreement on the content of the Regulations of the PhD School between the doctoral students’ governments of the Units and the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate within 3 months from the adoption of these Regulations, they shall come into force on the basis of resolutions of the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate, adopted by a majority of at least 2/3 votes of the statutory compositions of these bodies.

5. To amend the Regulations of the PhD School the provisions of Para. 3 and 4 shall apply accordingly.

§ 7

1. The Recruitment Regulations at the PhD School and the Training Program at the PhD School shall be adopted by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate.
2. The Recruitment Regulations at the PhD School and the Training Program at the PhD School shall be made public by May 31, 2019.

§ 8

1. The Parties agree that the Henryk Niewodniczański Institute of Nuclear Physics of the Polish Academy of Sciences (IFJ PAN) shall be the Coordinating Unit.
2. The Coordinating Unit shall be the entity responsible for entering data into the system referred to in Article 342 (1) of the Act and shall be authorized to apply for and receive financial resources for joint education at the PhD School.
3. The Coordinating Unit manages financial resources for joint education at the PhD School and coordinates the administrative and accounting support services of the PhD School provided at the Units.

§ 9

1. The Units undertake to ensure the participation of senior scientific and scientific research staff members employed at the Units in the educational process at the PhD School in the capacity of lecturers in the scientific disciplines referred to in § 3.
2. The Units undertake to provide the PhD students with access to libraries and lecture halls in the scope determined between the competent Director of a Unit or Rector and the PhD School Director.
3. The Units shall provide the PhD students with access to the research infrastructure owned by the Units in the scope determined in separate agreements.

§ 10

1. Admission to the PhD School shall be conducted by way of an entry on the list of the PhD students.
2. An entry on the list of the PhD Students shall be made by the Directors of the Units being institutes of the Polish Academy of Sciences or the AGH Rector on the basis of recruitment results, taking into account the admission limits at the given Units determined in the recruitment procedure.

3. Each time after making entries on the list of the PhD students, the Directors of the Units being institutes of the Polish Academy of Sciences and the AGH Rector shall pass this information to the PhD School Director.

4. A decision on refusal to admit the candidates to the PhD School shall be made by the Director of a given Unit being an institute of the Polish Academy of Sciences or the AGH Rector.

5. A decision on removal from the list of the PhD School students in relation to a PhD student of a Unit shall be made by the Director of the competent Unit being an institute of the Polish Academy of Sciences or the AGH Rector.

§ 11

For the purpose of evaluating research quality, the PhD students shall affiliate their scientific achievements with the Unit at which they prepare their doctoral theses on the basis of the declaration referred to in Article 265 (13) of the Act.

Section II. BODIES OF THE PHD SCHOOL

§ 12

The Units agree that the bodies of the PhD School are:

- 1) the Program Board of the PhD School,
- 2) the PhD School Director together with the PhD School Deputy Directors.

§ 13

1. The Program Board of the PhD School is an opinion-forming collegial body supervising the activities of the PhD School.

2. The Board monitors the PhD School in respect of its didactic and scientific functioning.

3. The Board consists of:

a. Directors of the Units being institutes of the Polish Academy of Sciences and two representatives of AGH representing relevant disciplines that cover the educational process carried out by AGH within the PhD School,

b. one representative of each Unit selected by the competent Scientific Council and the AGH Senate or the body authorized by the Senate pursuant to Article 28 (4) of the Act,

- c. the PhD School Director together with the PhD School Deputy Directors,
- d. a representative of the PhD Students' Government.

4. The competent Scientific Council of a Unit and the AGH Senate shall appoint a representative referred to in Para. 3 Letter b for the period of the term of the Scientific Council/Senate.

5. The Chairman of the Board is the Director of the Coordinating Unit.

§ 14

The tasks of the Board include in particular:

- a) providing opinions on the Training Program,
- b) providing opinions on the Recruitment Regulations,
- c) providing opinions on the Regulations of the PhD School,
- d) approving a report on recruitment results,
- e) approving annual reports of the PhD School Director,
- f) adopting the PhD School budget,
- g) appointing recruitment committees,
- h) appointing the Committee for the Mid-term Evaluation,
- i) reviewing proposals related to lists of research topics for the recruitment purposes.

§ 15

1. The PhD School Director manages and coordinates the current activity of the PhD School.
2. The PhD School Director is appointed by way of a decree of the Director of the Coordinating Unit for the period of 4 years, subject to prior approval by the Scientific Council.
3. The Directors of the Units being institutes of the Polish Academy of Sciences appoint the PhD School Deputy Director for a given Unit after consulting the competent Scientific Councils. The AGH Rector appoints the PhD School Deputy Director for each discipline that covers the educational process carried out by AGH within the PhD School after consulting the Senate.
4. The PhD School Deputy Director manages and coordinates the current activity of the PhD School within a given Unit.

§ 16

1. The tasks of the PhD School Director include in particular:

- 1) current organization of the PhD School activity,
- 2) representing the PhD School before third parties,
- 3) applying to the Director of the Coordinating Unit for convening a meeting of the Board or convening such a meeting on his/her behalf,
- 4) presenting proposals of introducing and closing research topics forming the basis of individual research proposals, as well as proposals of introducing and closing training programs to the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and to the AGH Senate after obtaining the opinion of the Board,
- 5) presenting proposals related to the Regulations of the PhD School and the Recruitment Regulations to the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and to the AGH Senate after obtaining the opinion of the Board and in agreement with the PhD Students' Government,
- 6) undertaking decisions on the property and economic management of the PhD School within the scope determined by the Director of the Coordinating Unit and the Board,
- 7) developing and presenting the operational plan of the PhD School in cooperation with the Deputy Directors of the PhD School,
- 8) supervising the implementation of the training programs at the PhD School in cooperation with the Deputy Directors of the PhD School,
- 9) preparing the evaluation of the PhD School,
- 10) preparing a budget proposal of the PhD School,
- 11) supervising the financial management of the PhD School in respect of joint education.

Section III. ADMISSION RULES

§ 17

1. Recruitment to the PhD School shall be carried out by way of a competition under the terms stipulated in the Recruitment Regulations at the PhD School.

2. Detailed rules for admission to the PhD School in a given academic year shall be made available not later than 5 months before the recruitment starts, whereas to the recruitment for the academic year 2019/2020 the provisions of § 7, Para. 2 shall apply accordingly.

§ 18

1. Admission to the PhD School shall be carried out once in a year within the limits of places determined by the Units.

2. Upon their approval by the competent Scientific Councils or the AGH Senate, the limits of places referred to in Para. 1 shall be made public not later than 5 months before the recruitment starts, whereas to the recruitment for the academic year 2019/2020 the provisions of § 7, Para. 2 shall apply accordingly.

3. If appropriate and at the request of the competent PhD School Deputy Director, it is permissible each time to carry out recruitment for the places at the PhD School financed from the sources other than the part of the subsidy secured by the Coordinating Unit for joint education at the PhD School assigned to a given Unit.

Section IV. RULES FOR CONFERRING THE DEGREE OF DOCTOR

§ 19

1. Proceedings for the conferment of the degree of doctor can be initiated at a PhD student's request, accompanied by a doctoral dissertation and an opinion of a supervisor/supervisors, and shall take place before the Scientific Council of the selected Unit being an institute of the Polish Academy of Sciences or the AGH Senate or the body authorized by the Senate pursuant to Article 28 (4) of the Act.

2. The costs of the proceedings for the conferment of the degree of doctor on a PhD student of a Unit shall be incurred by the Unit to which the student was assigned according to his/her individual research proposal.

Section V. FINANCING

§ 20

Each Unit shall cover costs resulting from the training of the PhD students of the Unit at the PhD School, including the costs of scholarships.

§ 21

1. Each year the PhD School Director prepares a budget proposal of the PhD School for a given calendar year in cooperation with the PhD School Deputy Directors.
2. The PhD School budget cannot provide for a negative financial result (loss).
3. The PhD School budget revenues come from:
 - 1) part of the subsidy of the Coordinating Unit for joint education at the PhD School,
 - 2) other resources secured by the PhD School.
4. The PhD School budget revenues may also come from:
 - a) fees pertaining to the recruitment procedure at the PhD School,
 - b) donations, inheritance, bequests and public subscriptions,
 - c) funds from foreign non-refundable sources,
 - d) other financial resources from the State Budget and local government units or their associations,
 - e) contributions of the Units.

§ 22

1. The amount of the part of the subsidy referred to in § 21, Para. 3, Point 1 is determined yearly by the Coordinating Unit on the basis of information received from the Ministry.
2. The Coordinating Unit is obliged to request the information referred to in Para. 1 from the Ministry each year immediately upon receipt of the information on the subsidy allocation.
3. Immediately upon receipt of the information referred to in Para 1., the Coordinating Unit shall notify the Units about the amount of the part of the subsidy for joint education at the PhD School.
4. Upon notification of the Units, the PhD School Director shall present a PhD School budget proposal for a given year to the Board.
5. After the adoption of the PhD School budget for a given year by the Board, the PhD School Director shall announce it to the competent Scientific Councils and the AGH Senate.
6. Should the PhD School budget need to be amended, the provisions of Para 4-5 shall apply accordingly.

§ 23

1. The Units agree that the part of the subsidy referred to in § 21, Para. 3, Point 1 shall be divided into the common part and the part to be allocated between the Units.
2. The amount of the common part shall be determined by the Board. The common part shall cover in particular:
 - a) costs resulting from the implementation of the joint training program, among others salary costs of lecturers from outside of the Units and persons conducting soft skills courses, as well as costs related to holding workshops provided for in the training program,
 - b) administrative and legal proceedings costs.
3. The part to be allocated between the Units shall be understood as the part of the subsidy referred to in § 21, Para. 3, Point 1 after deduction of the common part.
4. The part referred to in Para. 3 shall be allocated in the proportions of 1/6 to each of the Units being institutes of the Polish Academy of Sciences and 1/3 to AGH.

Section VI. FINAL PROVISIONS

§ 24

1. A new research unit (higher education institution, institute of the Polish Academy of Sciences, another authorized unit) may join the PhD School with the consent of all the Units under the terms of this Agreement and under the conditions set out in a separate agreement.
2. A unit may withdraw from the PhD School provided that all the conditions referred to in Article 206 of the Act are met. The other Units may file an objection against the decision on withdrawing from the PhD School only if the withdrawal of the Unit makes further functioning of the PhD School impossible.
3. A change of the Coordinating Unit of the PhD School or its withdrawal from the PhD School shall require a written agreement between the Units.

§ 25

1. This Agreement is hereby concluded for an indefinite period of time and enters into force on the day of signing by all the Parties.

2. The Parties may propose amendments and supplements to this Agreement. Any amendments to this Agreement shall be made in writing in the form of an addendum hereof and shall require unanimous approval of all the Parties.

3. This Agreement has been drawn up in 5 identical copies, one for each of the Parties.

4. To all matters not settled herein the provisions referred to in § 2 and the provisions of the Civil Code shall apply.

5. Any disputes shall be settled amicably. In the event of disagreement the disputes shall be settled by the Common Court having jurisdiction over the Coordinating Unit's seat.

Signatures:

Director

Henryk Niewodniczański Institute of Nuclear Physics
of the Polish Academy of Sciences

Prof. dr hab. Marek Jeżabek

Director

Jerzy Haber Institute of Catalysis and Surface Chemistry
of the Polish Academy of Sciences

Prof. dr hab. Małgorzata Witko

Director

Jerzy Maj Institute of Pharmacology
of the Polish Academy of Sciences

Prof. dr hab. Władysław Lason

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Director

Aleksander Krupkowski Institute of Metallurgy and Materials Science
of the Polish Academy of Sciences

Prof. dr hab. inż. Paweł Zięba

Rector

AGH University of Science and Technology in Krakow

Prof. dr hab. inż. Tadeusz Słomka