

Organizational regulations on education

at the Krakow School of Interdisciplinary PhD Studies

I. GENERAL PROVISIONS

§ 1

1. These Organizational Regulations stipulate in detail the organization of doctoral education at the Krakow School of Interdisciplinary PhD Studies, operating on the basis of the agreement on establishing a PhD school under the name of the “Krakow School of Interdisciplinary PhD Studies” concluded on May 6, 2019 (hereinafter referred to as the “PhD School”), and the rights and obligations of PhD students.

§ 2

1. Training at the PhD School is provided jointly by the Henryk Niewodniczański Institute of Nuclear Physics of the Polish Academy of Sciences (IFJ PAN) as the Coordinating Unit, Jerzy Haber Institute of Catalysis and Surface Chemistry of the Polish Academy of Sciences (IKIFP PAN), Jerzy Maj Institute of Pharmacology of the Polish Academy of Sciences (IF PAN), Aleksander Krupkowski Institute of Metallurgy and Materials Science of the Polish Academy of Sciences (IMIM PAN) and AGH University of Science and Technology in Krakow (AGH).

2. Training at the PhD School aims to prepare students to obtain a PhD degree and is carried out in the following disciplines:

a) physical sciences,

b) chemical sciences,

c) medical sciences,

d) materials engineering.

3. Training at the PhD School may be provided in cooperation with other entities specified by the bodies authorized by the Units.

§ 3

Any references hereinafter to the term:

- a) Act – shall be deemed to mean the Act of July 20, 2018 – Law on higher education and science (Journal of Laws of 2018, item 1668, as amended);
- b) Units – shall be deemed to mean the units jointly running the Krakow School of Interdisciplinary PhD Studies;
- c) Coordinating Unit – shall be deemed to mean the unit responsible for entering data into the system referred to in Article 342 (1) of the Act;
- d) Statute of the Unit – shall be deemed to mean the statute in force at a given Unit;
- e) PhD Student – shall be deemed to mean a person studying at the PhD School;
- f) PhD Student of a Unit – shall be deemed to mean a PhD Student of the PhD School pursuing a research topic at a given Unit;
- g) Board – shall be deemed to mean the Program Board of the Krakow School of Interdisciplinary PhD Studies within the meaning of the “Organizational regulations of the Krakow School of Interdisciplinary PhD Studies”;
- h) Training Program – shall be deemed to mean the Training Program of the Krakow School of Interdisciplinary PhD Studies;
- i) Recruitment Regulations – shall be deemed to mean the Recruitment Regulations of the Krakow School of Interdisciplinary PhD Studies;
- j) PhD School Director – shall be deemed to mean the Director of the Krakow School of Interdisciplinary PhD Studies within the meaning of the “Organizational regulations of the Krakow School of Interdisciplinary PhD Studies”;
- k) PhD School Deputy Director – shall be deemed to mean the Deputy Director of the Krakow School of Interdisciplinary PhD Studies competent for a given Unit within the meaning of the “Organizational regulations of the Krakow School of Interdisciplinary PhD Studies”;
- l) Committee – shall be deemed to mean the Committee for the Mid-term Evaluation of PhD Students.

§ 4

Training at the PhD School is provided pursuant to applicable laws, including in particular:

- 1) the Act of July 3, 2018 – Provisions implementing the Law on higher education and science (Journal of Laws of 2018, item 1669, as amended),
- 2) the Act of July 20, 2018 – Law on higher education and science (Journal of Laws of 2018, item 1668, as amended),
- 3) the Act of December 22, 2015 on the Integrated Qualifications System (consolidated text: Journal of Laws of 2018, item 2153),
- 4) Regulation of the Minister of Science and Higher Education of November 14, 2018 on second stage generic descriptors indicating learning outcomes for qualifications at levels 6-8 of the Polish Qualifications Framework (Journal of Laws of 2018, item 2218),
- 5) Regulation of the Minister of Science and Higher Education of March 6, 2019 on data processed in the Integrated Information System on Science and Higher Education POL-on (Journal of Laws of 2019, item 496),
- 6) Regulation of the Minister of Science and Higher Education of September 21, 2018 on PhD diplomas, habilitation diplomas and a PhD student identity card (Journal of Laws of 2018, item 1837),
- 7) acts of internal law of the Units,
- 8) training program and individual research proposals.

§ 5

Training at the PhD school is free of charge.

II. UNDERTAKING TRAINING AT THE PHD SCHOOL

§ 6

Recruitment to the PhD School shall be carried out by way of an open competition in accordance with the principles specified in the Recruitment Regulations.

§ 7

1. Admission to the PhD School shall be conducted by way of an entry on the relevant lists of PhD students within the Units, which combined together constitute the List of the PhD School Students.
2. An entry on the list of PhD students in a given Unit is made by the Director/Rector of the Unit in the manner specified in the Recruitment Regulations.

§ 8

1. A person entered on the list of PhD students undertakes training and acquires the rights of the PhD student once he/she takes the oath and having previously submitted statements specified in § 23 (2) (b) of the Recruitment Regulations.
2. The content of the oath referred to in Para. 1 and the manner of its taking shall be specified by the PhD School Director.

III. THE METHOD OF APPOINTING AND CHANGING A SUPERVISOR, SUPERVISORS OR AN AUXILIARY SUPERVISOR, AND THEIR RESPONSIBILITIES

§ 9

Within 3 months from the day of undertaking training a PhD student shall be assigned to a supervisor or supervisors, or a supervisor and an auxiliary supervisor.

§ 10

1. A supervisor or supervisors, or a supervisor and an auxiliary supervisor shall be appointed by the competent Scientific Council or Scientific Discipline Council of the Unit indicated by a PhD student in the statement referred to in § 23 (2) (b) of the Recruitment Regulations as the Unit where the PhD student shall pursue a research topic, upon the request of the competent PhD School Deputy Director.
2. The statement referred to in Para. 1 shall be accompanied by a declaration of a candidate for a supervisor that includes his/her consent to take up the function and the exclusion of circumstances referred to in Article 190 (6) of the Act.
3. The function of a supervisor may be undertaken by a person who:
 - 1) has earned the degree of “doktor habilitowany” or the title of professor, or
 - 2) has not earned the degree of “doktor habilitowany” or the title of professor and is an employee of a foreign higher education institution or a research institution, on the condition that the competent Scientific Council or Scientific Discipline Council decides that the person in question has considerable accomplishments in the scope of the scientific issues covered by a doctoral dissertation and an academic record over the period of the past 5 years.
4. The function of an auxiliary supervisor may be taken by a person who has earned a PhD degree and is not entitled to take up the function of a supervisor.

§ 11

1. A person appointed by the Scientific Council or Scientific Discipline Council of the Unit pursuant to § 10 cannot refrain from taking up the function of a supervisor or an auxiliary supervisor without due cause.
2. It is permissible for a supervisor or an auxiliary supervisor to resign from his/her function upon reasoned request due to the fact that the person in question is no longer able to supervise a PhD student and his/her doctoral dissertation
3. The request referred to in Para. 2 shall be submitted to the competent Scientific Council or Scientific Discipline Council of the Unit by the PhD School Deputy Director together with an application for appointing a new supervisor or an auxiliary supervisor.

§ 12

The responsibilities of a supervisor shall include in particular:

- 1) conducting mentorship over a PhD student and his/her doctoral dissertation,
- 2) working out an individual research proposal together with a PhD student, pursuant to Article 202 (1) of the Act,
- 3) exercising supervision over the progress in the implementation of an individual research proposal on a regular basis,
- 4) participating in the mid-term evaluation of a PhD student's work on the principles set out in these Regulations,
- 5) approving a PhD student's annual report.

IV. INDIVIDUAL RESEARCH PROPOSAL

§ 13

1. In consultation with a supervisor or supervisors, a PhD student develops an individual research proposal, which is then submitted on his/her behalf to the PhD School Director by the competent PhD School Deputy Director – not later than within 12 months from the day of undertaking training.
2. In the event that an auxiliary supervisor is appointed, the individual research proposal referred to in Para. 1 shall be submitted also after the approval of this supervisor.

§ 14

1. The implementation of an individual research proposal shall:

- be overseen by a supervisor or supervisors, or a supervisor and an auxiliary supervisor on a regular basis,
- undergo a mid-term evaluation.

§ 15

1. An individual research proposal of a PhD student shall include in particular:

- 1) a doctoral dissertation preparation schedule;
- 2) the date of submission for publication of at least 1 research paper that shall be published in a scientific journal or peer-reviewed international conference proceedings in a relevant scientific discipline, which in the year of publishing the paper in its final version have been included in the list drawn up in accordance with the provisions specified on the basis of the Act (Article 267 (2) (2) (b)), or 1 scientific monograph that shall be published by a publishing house which in the year of publishing the monograph in its final version has been included in the list drawn up in accordance with the provisions specified on the basis of the Act (Article 267 (2) (2) (a)), or a chapter of such a monograph;
- 3) plans to participate in national or international scientific conferences.

2. An individual research proposal of a PhD student may include:

- 1) plans to prepare a grant proposal and submit it to a domestic or foreign competitive research funding agency;
- 2) plans to co-organize a national or international scientific conference;
- 3) plans to do at least a three-month scientific internship at a domestic or foreign institution;
- 4) plans to make a study tour to a domestic or foreign institution lasting at least two weeks;
- 5) plans to disseminate R&D results on open access terms.

§ 16

The training program and individual research proposals shall take into account second stage generic descriptors indicating learning outcomes for qualifications at level 8 of the Polish Qualifications Framework.

§ 17

The individual research proposal of a PhD student referred to in § 13 shall be kept in a PhD student's personal files.

V. MID-TERM EVALUATION

§ 18

1. The Mid-term Evaluation referred to in Article 202 (2-4) of the Act shall be conducted without undue delay following the fourth semester of the training period consisting of 8 semesters.
2. The procedure and schedule of the Mid-term Evaluation shall be specified in detail by the PhD School Director in agreement with the PhD School Deputy Directors.

§ 19

1. The Mid-term Evaluation shall be conducted by the Committee for the Mid-term Evaluation of PhD Students.
2. The Committees shall be appointed by the Board upon the request of the PhD School Director or the competent PhD School Deputy Directors during the term of the fourth semester of the PhD student training period.
3. The Committee referred to in Para. 1 shall be made up of 3 persons, including at least one person holding the title of professor or the degree of "doktor habilitowany" in the discipline in which a doctoral dissertation is under preparation, who is employed outside of the Unit in which a PhD student prepares a doctoral dissertation.
4. Neither a supervisor nor an auxiliary supervisor can be a member of the Committee.
5. A representative of the PhD students has the right to partake in the work of the Committee referred to in Para. 1, but without voting rights.
6. The composition of the Committee referred to in Para. 1 is public.

§ 20

1. The Mid-term Evaluation shall be carried out by the Committee based on:
 - a written summary of professional accomplishments of a PhD student,
 - an interview with a PhD student.

2. The summary of professional accomplishments referred to in Para. 1 presents a PhD student's progress in the implementation of his/her individual research proposal.

3. At the interview referred to in Para. 1 a PhD student is asked questions about the accomplishment of his/her research goals. A student's supervisor is also present at the interview.

§ 21

The Mid-term Evaluation assesses a PhD student's progress in the execution of his/her training program and an individual research proposal, in particular the level of completion and quality of tasks carried out according to a doctoral dissertation preparation schedule.

§ 22

1. The Mid-term Evaluation may end with a positive or negative result.

2. Not later than within a month from the day of the mid-term evaluation the Committee passes its results together with the justification to the PhD School Director through the competent PhD School Deputy Director.

3. The result of the mid-term evaluation and its justification shall be approved by all members of the Committee.

4. The result of the mid-term evaluation and its justification are public. The Coordinating Unit shall immediately publish the mid-term evaluation result and its justification on the PhD School website.

5. The mid-term evaluation result of a PhD student shall be kept in the student's personal files.

§ 23

1. In the event of a negative result of the mid-term evaluation a PhD student shall be removed from the List of the PhD School Students.

2. The removal from the List shall take place by way of an administrative decision.

3. The decision referred to in Para. 2 shall be made by the competent Director or Rector of the Unit in which a PhD student has pursued his/her research topic.

4. The decision referred to in Para. 2 may be appealed against and a motion to reconsider the case may be filed.

VI. THE COURSE OF DOCTORAL TRAINING

§ 24

1. Training at the PhD School lasts from 6 to 8 semesters.
2. The training period is specified in an individual research proposal.
3. Training of a PhD student concludes with the submission of a doctoral dissertation.
4. The submission of a doctoral dissertation shall take place under the procedure and terms determined by the competent Scientific Council or the Scientific Discipline Council of the Unit in which a PhD student pursues his/her research topic.

§ 25

1. A supervisor may apply for the evaluation of a PhD student's progress in research that shall be conducted under the committee's supervision only once during the whole training period of this student at the PhD School, but no sooner than after completing the first year of doctoral training by the student.
2. The application for the evaluation of the PhD student's progress referred to in Para. 1 shall be submitted to the PhD School Director by the competent PhD School Deputy Director on behalf of a supervisor.
3. The provisions pertaining to the mid-term evaluation shall apply to the evaluation referred to in Para. 1, with the exclusion of the publicity of its result and justification.
4. A PhD student with a negative result of the evaluation referred to in Para. 1 may be removed from the List of the PhD School Students in view of unsatisfactory progress in the preparation of a doctoral dissertation.
5. The removal from the List of the PhD School Students referred to in Para. 4 shall take place by way of an administrative decision.
6. The decision referred to in Para. 5 shall be made by the competent Director or Rector of the Unit in which a PhD student has pursued a research topic upon the request of the competent PhD School Deputy Director.
7. The decision referred to in Para. 5 may be appealed against and a motion to reconsider the case may be filed.

§ 26

In duly justified cases, in particular in the event of:

- 1) the occurrence of unexpected fortuitous events;
- 2) temporary incapacity to study due to an illness;
- 3) presenting a degree of disability certificate;
- 4) the necessity to take personal care of a sick family member;
- 5) the necessity to provide childcare over a child under 4 years old or a disabled child;
- 6) the necessity to conduct long-term research;

the PhD School Director, upon the request of a PhD student supported by his/her supervisor and the competent PhD School Deputy Director, may extend the deadline for submitting a doctoral dissertation specified in an individual research proposal, but by no more than 2 years.

§ 27

1. The application for extending the deadline for submitting a doctoral dissertation referred to in § 26 shall include:

- 1) a PhD student's data: name, surname, PESEL number or in case of the lack thereof – an ID number, and an indication of a current semester of doctoral training;
- 2) a justification together with the expected date of submitting a doctoral dissertation.

2. The application shall be accompanied by:

- 1) a supervisor's or supervisors' opinion in the case referred to in § 26 Point 6, or
- 2) a document justifying the extension of the deadline for submitting a doctoral dissertation in the cases referred to in § 26 Points 1-5.

3. The application for extending the deadline of submitting a doctoral dissertation shall be submitted to the PhD School Director.

§ 28

Upon the request of a PhD student, the PhD School Director may suspend the doctoral training for a period corresponding to the duration of maternity leave, leave on the conditions of maternity leave,

paternity leave or parental leave specified in the Act of June 26, 1974 – The Labor Code (Journal of Laws of 2019, item 1040, as amended).

§ 29

1. The applications referred to in § 25-28 shall be examined by the PhD School Director within 14 days from the date of their submission.
2. Should the applications referred to in Para. 1 be dismissed, a PhD student has the right to appeal against the decision within 7 days from the date of receipt.
3. The appeal referred to in Para. 2 shall be lodged to the Director of the Unit being an institute of the Polish Academy of Sciences or to the Pro-Rector of AGH whose responsibilities include the mentorship over the training of PhD students – depending on the Unit in which a PhD student pursues his/her research topic.

§ 30

1. The PhD School documents the course of the PhD students' training.
2. The documentation of the training at the PhD School includes:
 - 1) students' record books;
 - 2) students' personal files;
 - 3) students' academic progress records.
3. The course of the doctoral training at the PhD School is documented in a paper and/or electronic form.
4. The Coordinating Unit enters the PhD students' data to the system referred to in Article 342 (1) of the Act.

§ 31

The templates of the applications and forms referred to in the Regulations, Recruitment Regulations and Training Program shall be determined by the PhD School Director.

VII. RIGHTS AND OBLIGATIONS OF PHD STUDENTS

§ 32

A PhD student has the right to:

- 1) hold a student's identity card,
- 2) receive a PhD scholarship under the terms of Article 209 of the Act,
- 3) rest breaks that should be taken in the period free from classes provided for in an individual research proposal and that should not exceed 8 weeks per year,
- 4) suspend the training for a period corresponding to the duration of maternity leave, leave on the conditions of maternity leave, paternity leave or parental leave specified in the Act of June 26, 1974 - the Labor Code (Journal of Laws of 2019, item 1040, as amended),
- 5) extend the deadline for submitting a doctoral dissertation, but by no more than 2 years – under the terms of the Regulations,
- 6) associate in doctoral students' organizations or societies,
- 7) receive a supervisor's and an auxiliary supervisor's or supervisors' mentorship in the preparation of a doctoral dissertation,
- 8) make use of a laboratory, research instrumentation and equipment, and library and IT resources of the Units in the scope necessary for the implementation of the Training Program, an individual research proposal and the preparation of a doctoral dissertation on terms set out in separate regulations,
- 9) receive support in the preparation of grant proposals,
- 10) do scientific internships,
- 11) apply for scholarships and awards stipulated in the Act,
- 12) submit a doctoral dissertation before the date of completion of the doctoral training provided for in the training program on condition that the training program has been completed and all the learning outcomes have been achieved,
- 13) social insurance and public health insurance on terms set out in separate regulations.

§ 33

A PhD student is obliged to:

- 1) observe the principles set out in the oath,
- 2) read the documents governing the functioning of the PhD School and its training program and comply with these regulations,
- 3) adhere to the acts of internal law adopted by the PhD School Director/Director of the Unit being an institute of the Polish Academy of Sciences/Rector of the Unit,
- 4) follow the acts of internal law of the Unit in which a PhD student pursues a research topic, including fire and health and safety regulations,
- 5) follow the Code of Ethics of the PhD Student;
- 6) abide by industrial property law and intellectual property rights as well as the principles governing research results commercialization and use of research infrastructure that are in force at the Units,
- 7) implement the Training Program and an individual research proposal according to the schedule and complete courses specified in the Training Program,
- 8) complete professional practice in the form determined in the Training Program of a total duration of at least 30 hours in the whole training period,
- 9) submit an annual report,
- 10) submit a statement for the purpose of evaluating research quality that authorizes the Units to demonstrate scientific achievements in the discipline within which a doctoral dissertation is under preparation, or in one of the disciplines of the scientific field within which a doctoral dissertation is under preparation,
- 11) maintain a scientist's digital identifier or identifiers in accordance with international standards, including an ORCID ID,
- 12) report scientific achievements that have been accomplished in the course of the implementation of the training program at the PhD School – for the purpose of evaluating research quality,
- 13) immediately notify the Coordinating Unit and the Unit in which a doctoral dissertation is prepared about a change in the name or address, or a change in other data required by the Units.

§ 34

1. A PhD student without a doctoral degree receives a doctoral scholarship under the terms stipulated in Article 209 of the Act.
2. The total scholarship payment period at the PhD School may not exceed 4 years, subject to Article 209 (3) of the Act.
3. The amount of the doctoral scholarship may depend on a PhD student's achievements.
4. The amount of the monthly doctoral scholarship is equal to at least:
 - 1) 37% of the professor's salary – up to the month in which the mid-term evaluation was conducted;
 - 2) 57% of the professor's salary – after the month in which the mid-term evaluation was conducted.
5. During the suspension period, the provisions regarding the maternity allowance shall apply accordingly to the amount of the doctoral scholarship. The assessment basis of the allowance is the monthly amount of the doctoral scholarship referred to in Para. 3, which is due on the day of submitting the application for suspension.
6. A doctoral student holding a disability certificate, a degree of disability certificate or a certificate referred to in Article 5 and Article 62 of the Act of August 27, 1997 on vocational and social rehabilitation and employment of disabled persons receives a doctoral scholarship in the amount increased by 30% of the amount indicated in Para. 4 Point 1.
7. The PhD student referred to in Para. 6 is obliged to submit an appropriate statement to the PhD School Secretary's Office without undue delay.
8. A PhD student who has submitted a doctoral dissertation before the date of completion of doctoral training specified in the training program shall receive a doctoral scholarship until this date, but not longer than for 6 months.

§ 35

1. A PhD student cannot be employed as an academic teacher or researcher. The prohibition does not apply to the employment of a PhD student:
 - 1) for the purpose of carrying out the research project referred to in Article 119 (2) (2,3) of the Act;
 - 2) after the mid-term evaluation ending with a positive result, except that in the case of the employment exceeding half of the full working time the scholarship shall amount to 40% of the monthly scholarship referred to in § 34 Para. 4 Point 2 of the Organizational Regulations;

3) who is not entitled to a doctoral scholarship.

VIII. RULES OF EDUCATION

§ 36

1. A PhD student begins doctoral training and acquires the rights of the PhD student once the oath is taken.
2. A PhD student may study at only one PhD school at the same time.
3. An academic year lasts from October 1 to September 30 and is divided into two semesters.
4. The detailed rules of education, including the completion of courses and practices, are specified in the Training Program.
5. The decrees regulating the current activities of the PhD School are issued by the PhD School Director.

§ 37

1. The training of students at the PhD School:
 - 1) takes place on a full-time basis and lasts 6-8 semesters;
 - 2) is carried out on the basis of the Training Program and an Individual Research Proposal;
 - 3) prepares a student to obtain a doctoral degree;
 - 4) is completed once a doctoral dissertation is submitted.
2. In a doctoral dissertation a PhD student presents general theoretical knowledge in a given discipline or disciplines and demonstrates his/her ability to carry out research independently.
3. The purpose of a doctoral dissertation is to provide an original solution to a scientific problem, an original solution in terms of the application of the results of individual research in the economic or social sphere.
4. A doctoral dissertation may take the form of written work, including a scientific monograph, a collection of thematically related published scientific articles, or project, design, technological or implementation work, or an independent and separate part of a joint publication.
5. A submitted doctoral dissertation should be accompanied with a positive opinion of an appointed supervisor or supervisors.

§ 38

1. The Training Program is developed by the Scientific Councils/AGH Senate, subject to the requirement to consult the competent doctoral students' governments. In the event of the ineffective expiry of the term set out in the statute, the requirement to consult shall be considered to have been met.
2. The Training Program may require professional practices to be completed in the form of conducting classes or participating in their conduct, the maximum total number of didactic hours being 60 per year.

§ 39

1. The decision to remove a PhD student of a Unit from the List of the PhD School Students is taken by the Director of the relevant Unit being an institute of the Polish Academy of Sciences or the AGH Rector in the event of:
 - 1) negative result of a mid-term evaluation;
 - 2) failure to submit a doctoral dissertation within the time specified in an individual research proposal;
 - 3) resignation from doctoral training.
2. The decision to remove a PhD student from the List of the PhD School Students may also be undertaken in the case of:
 - 1) unsatisfactory progress in the preparation of a doctoral dissertation;
 - 2) student's failure to comply with the obligations resulting from the Regulations of the PhD School, Training Program and an individual research proposal.
3. The removal from the List of the PhD School Students shall take place by way of an administrative decision. The decision may be appealed against and a motion to reconsider the case may be filed.

§ 40

1. In the event of discontinuation of training of PhD students in at least one discipline in which training is provided at the PhD School, the PhD students preparing a doctoral dissertation in this discipline shall be provided with the possibility of continuing their education in another PhD school in this discipline.
2. In the event that no other PhD school can provide training in the discipline in which the training was discontinued at the PhD School, the students that lost the possibility of completing their education shall be covered the costs of the procedure for conferring a doctoral degree on an extramural basis.

§ 41

1. To verify learning outcomes, in particular with regard to obtaining credits and passing examinations, the following grading system is at force at the PhD School:

- 1) over 90% - *bardzo dobry* very good (5.0);
- 2) over 80% - *plus dobry* better than good (4.5);
- 3) over 70% - *dobry* good (4.0);
- 4) over 60% - *plus dostateczny* better than satisfactory (3.5);
- 5) over 50% - *dostateczny* satisfactory (3,0);
- 6) below 50% - *niedostateczny* unsatisfactory (2.0).

2. The positive grade shall be deemed to mean the grades referred to in Para. 1, Points 1-5.

3. Within a subject grades are given for completing obligatory classes and passing an exam, if it is provided for in the Training Program.

4. If a PhD student fails to meet all the necessary requirements to complete a course, this fact shall be recorded in the PhD student's files with the annotation: *nie zaliczono ("nzal.")* – not completed.

§ 42

1. PhD students are obliged to submit an annual report.

2. The annual report shall be submitted together with a supervisor's or supervisors' opinion on the progress in the implementation of the Training Program and progress in the completion of tasks specified in an individual research proposal.

3. The report referred to in Para. 1 shall be submitted by mid-September of each calendar year for the previous academic year under the terms specified by the PhD School Director.

IX. BODIES OF THE PDH SCHOOL

§ 43

1. The bodies of the PhD School are:

- 1) the Program Board of the PhD School,
- 2) the PhD School Director together with the PhD School Deputy Directors.

§ 44

1. The Program Board of the PhD School is an opinion-forming collegial body supervising the activities of the PhD School.
2. The Board monitors the PhD School in respect of its didactic and scientific functioning.
3. The Board consists of:
 - a. Directors of the Units constituting institutes of the Polish Academy of Sciences and two representatives of AGH representing relevant disciplines that cover the educational process carried out by AGH within the PhD School,
 - b. one representative of each Unit selected by the competent Scientific Council or appointed by the competent Scientific Discipline Councils of AGH,
 - c. the PhD School Director together with the PhD School Deputy Directors,
 - d. a representative of the PhD Students' Government appointed jointly by the PhD Students' Governments operating in each of the Units.
4. The competent Scientific Council of the Unit and the competent Scientific Discipline Councils of AGH shall appoint the representative referred to in Para. 3 Letter b for the duration of the term of the Scientific Council/Scientific Discipline Council.
5. The Chairman of the Board is the Director of the Coordinating Unit.

§ 45

The tasks of the Board include in particular:

- a) providing opinions on the Training Program,
- b) providing opinions on the Recruitment Regulations,
- c) providing opinions on the Regulations of the PhD School,
- d) approving a report on recruitment results,
- e) approving annual reports of the PhD School Director,
- f) adopting the PhD School budget,
- g) appointing recruitment committees,
- h) appointing the Committee for the Mid-term Evaluation of PhD Students,

i) reviewing proposals concerning lists of research topics for the recruitment purposes.

§ 46

1. The PhD School Director is appointed by way of the decree of the Director of the Coordinating Unit for the period of 4 years, subject to prior approval by the Scientific Council.

2. The PhD School Director runs the PhD School and manages its current activity.

3. The Directors of the Units being institutes of the Polish Academy of Sciences appoint the PhD School Deputy Director for a given Unit after consulting the competent Scientific Councils. The AGH Rector appoints the PhD School Deputy Director for each discipline that covers the educational process carried out by AGH within the PhD School.

4. The PhD School Deputy Director manages and coordinates the current activity of the PhD School within a given Unit.

§ 47

1. The tasks of the PhD School Director include in particular:

1) current organization of the PhD School activity, including issuing decrees,

2) representing the PhD School before third parties,

3) applying to the Director of the Coordinating Unit for convening a meeting of the Board or convening such a meeting on his/her behalf,

4) presenting proposals of introducing and closing research topics forming the basis of individual research proposals, as well as proposals of introducing and closing training programs to the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and to the AGH Senate, after obtaining the opinion of the Board,

5) presenting proposals related to the Regulations of the PhD School, the Training Program and the Recruitment Regulations to the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and to the AGH Senate, after obtaining the opinion of the Board and in agreement with the PhD Students' Government,

6) undertaking decisions on the property and economic management of the PhD School within the scope determined by the Director of the Coordinating Unit and the Board,

7) developing and presenting the operational plan of the PhD School in cooperation with the Deputy Directors of the PhD School,

- 8) supervising the implementation of the training programs at the PhD School in cooperation with the Deputy Directors of the PhD School,
- 9) preparing the evaluation of the PhD School,
- 10) preparing a budget proposal of the PhD School,
- 11) supervising the financial management of the PhD School in respect of joint education.

X. TRANSITIONAL AND FINAL PROVISIONS

§ 48

1. The doctoral training at the PhD School starts on October 1, 2019,
2. In all matters not settled herein the decisions undertaken by the PhD School Director shall apply.

§ 49

1. These Regulations shall enter into force on October 1, 2019.
2. To amend the Regulations, the provisions of Article 205 of the Act shall apply.