

Agreement on establishing a PhD School

under the name of the "Krakow School of Interdisciplinary PhD Studies" of May 6, 2019

consolidated text

as amended by Addendum no. 1 of October 9, 2020

and Agreements of September 27, 2021 and January 13, 2022

On May 6, 2019 in Krakow an agreement was concluded between:

1. Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences (IFJ PAN), with its seat in Krakow, ul. Radzikowskiego 152, 31-342, REGON (National Business Registry Number) 000326983, NIP (Tax Identification Number) 675-000-04-44, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-III-61/04,
2. Jerzy Haber Institute of Catalysis and Surface Chemistry Polish Academy of Sciences (IKiFP PAN), with its seat in Krakow, ul. Niezapominajek 8, 30-239, REGON 000326351, NIP 675-000-18-05, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-III-47/98,
3. Jerzy Maj Institute of Pharmacology Polish Academy of Sciences (IF PAN), with its seat in Krakow, ul. Smętna 12, 31-343, REGON 000325943, NIP 675-000-18-28, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-VI-37/98,
4. Aleksander Krupkowski Institute of Metallurgy and Materials Science Polish Academy of Sciences (IMiM PAN), with its seat in Krakow, ul. Reymonta 25, 30-059, REGON 000326374, NIP 675-000-18-57, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-IV-26/98,
5. Strata Mechanics Research Institute Polish Academy of Sciences (IMG PAN), with its seat in Krakow, ul. Reymonta 27, 30-059, REGON 000326368, NIP 675-000-18-40, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-VII-13/98,
6. Mineral and Energy Economic Research Institute Polish Academy of Sciences (IGSMiE PAN), with its seat in Krakow, ul. J. Wybickiego 7A, 31-261, REGON 001238650, NIP 675-000-19-00, entered into the register of the institutes of the Polish Academy of Sciences under the number RIN-VII-7/98
7. AGH University of Science and Technology in Krakow (AGH), with its seat in Krakow, al. Mickiewicza 30, 30-059, REGON 000001577, NIP 675-000-19-23,

hereinafter referred to as the “Parties”,

which reads as follows:

Section I. GENERAL PROVISIONS

§ 1

1. Effective on May 6, 2019, the Parties jointly establish a PhD School under the name of the “Krakow School of Interdisciplinary PhD Studies” (hereinafter referred to as the “PhD School”) pursuant to Article 290 of the Act of July 3, 2018 – Provisions implementing the Law on higher education and science (Journal of Laws of 2018, item 1669, as amended).

2. Education at the PhD School shall start in the academic year 2019/2020.

3. Studies at the PhD School that prepare students to obtain a PhD degree shall be conducted in the following disciplines:

- a. physical sciences,
- b. chemical sciences,
- c. medical sciences,
- d. pharmacology and pharmacy,
- e. materials engineering,
- f. environmental engineering, mining and energy.

§ 2

The legal bases of this Agreement constitute:

- a) Act of July 20, 2018 – Law on higher education and Science (Journal of Laws of 2022, item 574, as amended), hereinafter referred to as the “Act”,
- b) Act of July 3, 2018 – Provisions implementing the Law on higher education and science (Journal of Laws of 2018, item 1669, as amended), hereinafter referred to as the “Implementing Provisions”.

§ 3

The Parties declare that they have the right to run the PhD School referred to in Article 290 (3) of the Implementing Provisions. In particular:

a) Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of physical sciences,

b) Jerzy Haber Institute of Catalysis and Surface Chemistry Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of chemical sciences,

c) Jerzy Maj Institute of Pharmacology Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of medical and health sciences and the discipline of medical sciences and in the field of medical and health sciences and the discipline of pharmacology and pharmacy,

d) Aleksander Krupkowski Institute of Metallurgy and Materials Science Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of engineering and technology and the discipline of materials engineering,

e) Strata Mechanics Research Institute Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of engineering and technology and the discipline of environmental engineering, mining and energy,

f) Mineral and Energy Economic Research Institute Polish Academy of Sciences declares that it is authorized to confer the academic degree of doctor in the field of engineering and technology and the discipline of environmental engineering, mining and energy,

g) AGH University of Science and Technology in Krakow (AGH) declares that it is authorized to confer the academic degree of doctor in the field of natural sciences and the discipline of physical sciences and in the field of engineering and technology and the discipline of materials engineering.

§ 4

Any references hereinafter to the term:

- 1) PhD School – shall be deemed to mean the Krakow School of Interdisciplinary PhD Studies,
- 2) Unit - shall be deemed to mean the units jointly running the PhD School,
- 3) PhD Student – shall be deemed to mean a person studying at the PhD School,
- 4) PhD Student of a Unit – shall be deemed to mean a PhD Student of the PhD School entered on the list of the PhD students at a given Unit,

- 5) Coordinating Unit – shall be deemed to mean the unit responsible for entering data into the system referred to in Article 342 (1) of the Act and authorized to receive financial resources for joint education at the PhD School,
- 6) Seat of the PhD School – shall be deemed to mean the seat of the Coordinating Unit,
- 7) Board – shall be deemed to mean the Program Board of the Krakow School of Interdisciplinary PhD Studies referred to in § 10, Para. 1,
- 8) PhD School Director – shall be deemed to mean the person running and managing the activity of the PhD School as a whole,
- 9) PhD School Deputy Directors – shall be deemed to mean the persons running the PhD School at the level of a given Unit, indicated in § 14, Para. 5 hereof,
- 10) Ministry – shall be deemed to mean the ministry competent for science and higher education,
- 11) Regulations of the PhD School – shall be deemed to mean the regulations within the meaning of Art. 205 of the Act, under the name of “Organizational Regulations on Education at the Krakow School of Interdisciplinary PhD Studies”.

§ 5

1. Detailed rules for the organization of education at the PhD School and rules for its functioning shall be stipulated in the Regulations of the PhD School.
2. The Regulations of the PhD School shall be adopted by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate.
3. The content of the Regulations of the PhD School after its adoption by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate shall be agreed upon with the PhD Student Government in each Unit.
4. If within 3 months after the adoption of the Regulations of the PhD School the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate and the PhD Student Governments do not reach a consensus on their content, the Regulations of the PhD School shall come into force by virtue of resolutions of the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate passed by a majority of at least 2/3 votes of the statutory composition of these bodies. The Regulations shall come into force at the beginning of the academic year.

5. To amend the Regulations of the PhD School, the provisions of Para. 2 and Para. 4 shall apply accordingly.

§ 6

1. The Recruitment Regulations for the PhD School and the Training Program of the PhD School are adopted by the Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate.

2. The Recruitment Regulations for the PhD School and the Training Program of the PhD School shall be made public no later than 5 months before the beginning of the recruitment.

3. To amend the Recruitment Regulations for the PhD School and the Training Program of the PhD School, the provisions of Para. 1 and Para. 2 shall apply.

§ 7

1. The Parties agree that the Henryk Niewodniczański Institute of Nuclear Physics Polish Academy of Sciences (IFJ PAN) shall be the Coordinating Unit.

2. The Coordinating Unit shall be the entity responsible for entering data into the system referred to in Article 342 (1) of the Act and shall be authorized to apply for and receive financial resources for joint education at the PhD School.

3. The tasks of the Coordinating Unit include:

- 1) managing financial resources for joint education at the PhD School,
- 2) providing accounting services for the PhD School in the scope of using financial resources for joint education at the PhD School,
- 3) providing administrative services for the PhD School in the range of tasks related to joint education at the PhD School, including in particular:
 - a) entering data into the system referred to in Art. 342 (1) of the Act,
 - b) keeping and archiving documentation related to the training of PhD students (personal records of PhD students), except for documentation concerning doctoral scholarships,
 - c) issuing certificates,

- d) keeping and managing, in cooperation with the other Units, the website of the PhD School, including publishing information and documents in accordance with applicable law,
- e) issuing PhD student identity cards,
- f) coordinating the organization of education, including education provided in individual Units,
- g) maintaining projects dedicated to the PhD School.

§ 8

1. The Units undertake to ensure that research, research and didactic and didactic staff members employed at the Units shall participate in the educational process at the PhD School in the capacity of lecturers in the scientific disciplines referred to in § 3 hereof.
2. The Units undertake to provide the PhD students with access to libraries and lecture halls in the scope determined between the competent Director of a Unit or the AGH Rector and the PhD School Director.
3. The Units shall provide the PhD students with access to research infrastructure owned by the Units under the terms determined by the Unit owning the given infrastructure.

§ 9

For the purpose of evaluating research quality, the PhD students shall affiliate their scientific achievements with the Unit in which they prepare their doctoral theses on the basis of the declaration referred to in Article 265 (13) of the Act.

Section II. BODIES OF THE PHD SCHOOL

§ 10

The Units agree that the bodies of the PhD School shall be:

- 1) the Program Board of the PhD School (the Board),
- 2) the PhD School Director.

§ 11

1. The Board is an opinion-forming collegial body supervising the activities of the PhD School.

2. The Board monitors the PhD School in respect of its didactic, scientific and financial functioning.

3. The Board consists of:

a) Directors of the Units being institutes of the Polish Academy of Sciences and two representatives of AGH representing relevant disciplines included in the educational process at the PhD School,

b) one representative of each Unit selected by the competent Scientific Council and one representative for each discipline at AGH included in the educational process at the PhD School and assigned by the AGH Rector,

c) the PhD School Director together with the PhD School Deputy Directors,

d) a representative of the PhD Student Government selected from among the PhD Student Governments of all Units, who is a PhD student.

4. The competent Scientific Council of a Unit and the AGH Rector shall appoint the representative referred to in Para. 3, Letter b for the duration of the term of the Scientific Council/AGH Senate.

5. The Chairman of the Board is the Director of the Coordinating Unit.

6. The detailed scope of the functioning of the Board shall be determined in the Regulations of the Program Board of the PhD School.

7. The Regulations of the Program Board of the PhD School shall be prepared by the PhD School Director. The Regulations are subject to approval by the Directors of the Units being institutes of the Polish Academy of Sciences and the AGH Rector.

8. To amend the Regulations, Para 7. of this section shall apply accordingly.

§ 12

1. The tasks of the Board include in particular:

a) providing opinions on the Training Program,

b) providing opinions on the Recruitment Regulations,

c) providing opinions on the Regulations of the PhD School,

d) approving reports on recruitment results,

e) approving annual reports of the PhD School Director,

- f) adopting the PhD School budget,
- g) appointing recruitment committees,
- h) appointing the Committee for the Mid-term Evaluation,
- i) reviewing proposals related to lists of research topics for the recruitment purposes.
- j) accepting a candidate for the position of the PhD School Director pursuant to § 13, Para. 2 hereof.

2. The Board may issue opinions on all matters essential to the PhD School in the form of resolutions.

§ 13

1. The PhD School Director manages and coordinates the current activity of the PhD School.
2. The PhD School Director is appointed by way of a decree of the Director of the Coordinating Unit for the period of 4 years, subject to prior approval by the Program Board of the PhD School.
3. The Directors of the Units being institutes of the Polish Academy of Sciences appoint the PhD School Deputy Director for a given Unit of the Polish Academy of Sciences after consulting the competent Scientific Councils. The AGH Rector appoints the PhD School Deputy Director for each discipline included in the educational process carried out by AGH within the PhD School.

§ 14

1. The tasks of the PhD School Director include in particular:
 - 1) organization of the current activity of the PhD School,
 - 2) representing the PhD School before third parties,
 - 3) applying to the Director of the Coordinating Unit for convening a meeting of the Board or convening such a meeting on his/her behalf,
 - 4) presenting proposals of changes to the Regulations of the PhD School, Recruitment Regulations and Training Program at the PhD School after obtaining an opinion from the Board and after consulting the PhD Student Governments of the Units, Scientific Councils of the Units being institutes of the Polish Academy of Sciences and the AGH Senate,
 - 5) developing and presenting the operational plan of the PhD School in cooperation with the Deputy Directors of the PhD School,

- 6) supervising the implementation of the training programs at the PhD School in cooperation with the Deputy Directors of the PhD School,
- 7) preparing the evaluation of the PhD School,
- 8) preparing a budget proposal of the PhD School,
- 9) preparing a report on the budget execution,
- 10) cooperation with the Units and supervision of the financial management of the PhD School in respect of joint education.

2. The AGH Rector and the Directors of the Institutes of the Polish Academy of Sciences, as representatives of the Units running the PhD School, agree that the PhD School Director is authorized to undertake administrative decisions in matters related to PhD students in cases provided by provisions of applicable law.

3. The Units, the AGH Rector and the Directors of the Institutes of the Polish Academy of Sciences agree that the PhD School Director may authorize in the first instance the PhD School Deputy Directors to undertake administrative decisions.

4. Appeals against administrative decisions undertaken in the first instance shall be examined by the PhD School Director after obtaining an opinion from the AGH Rector or the competent Director of an Institute of the Polish Academy of Sciences.

5. The tasks of the PhD School Deputy Directors include in particular:

- 1) supporting the PhD School Director in the execution of the tasks specified in Para. 1 and Para. 4 of this section,
- 2) management and coordination of the current activity of the PhD School within each Unit,
- 3) undertaking the decisions referred to in Para. 3 of this section.

Section III. RECRUITMENT RULES

§ 15

1. Recruitment to the PhD School shall be carried out by way of a competition under the terms stipulated in the Recruitment Regulations for the PhD School.

2. The rules for recruitment to the PhD School referred to in Para. 1 shall be made available no later than 5 months before the beginning of the recruitment.

§ 16

1. Recruitment to the PhD School of those PhD students whose scholarships shall be financed from subsidies of a given Unit shall be carried out once in a year within the limits of places determined by the Units.

2. The limits of places referred to in Para. 1 shall be made public.

3. It is permissible to carry out a recruitment to the PhD School beyond the limits referred to in Para. 1 within funds from the sources other than subsidies and under the terms specified in the Recruitment Regulations for the PhD School.

§ 17

1. Admission to the PhD School shall be conducted by way of an entry on the list of the PhD students.

2. An entry on the list of the PhD Students shall be made by the PhD School Director on the basis of the recruitment results.

3. A decision on refusal to admit a candidate to the PhD School shall be made by the PhD School Director, subject to § 14 Para. 3.

4. A decision on removal of a PhD student of a given Unit from the list of the PhD School students shall be made by the PhD School Director after obtaining an opinion of the Director of a given Unit being an institute of the Polish Academy of Sciences or the AGH Rector, subject to § 14 Para. 3.

5. A decision on admitting a foreigner to the PhD School pursuant to Art. 323 (1) (6) of the Act shall be made by the PhD School Director after obtaining an opinion of the Director of the competent Institute of the Polish Academy of Sciences or the AGH Rector, subject to § 14 Para. 3.

6. A person admitted to the PhD School shall start education and acquire the rights of a PhD student at the moment of taking an oath.

7. The oath is as follows: "I do solemnly swear that I will strive to deepen my knowledge, develop my personality, respect the academic rights and traditions and preserve the honor and dignity of a PhD student of the Krakow School of Interdisciplinary PhD Studies in all my actions and dealings, and that I will make every effort to proudly represent my Unit where I will pursue my research topic and prepare a doctoral dissertation".

Section IV. FINANCING

§ 18

1. Each Unit shall cover the costs of doctoral scholarships of PhD students pursuing doctorates in those Units at the amount in accordance with the provisions of Art. 209 (4) of the Act over the period of training of a PhD student at the PhD School, but no longer than 4 years.
2. Each Unit may make the amount of a doctoral scholarship paid to an individual PhD student of this Unit dependent on the accomplishments of this PhD student.
3. Each Unit taking advantage of the possibility referred to in Para. 2 shall develop the Rules for granting a doctoral scholarship depending on the PhD student's accomplishments in agreement with the PhD Student Government of this Unit.
4. The rules referred to in Para. 3 shall specify:
 1. detailed rules for evaluating the accomplishments of a PhD student, taking into consideration the specificity of a scientific discipline represented by a Unit and the nature of works carried out in a given Unit;
 2. the method of determining the amount of a doctoral scholarship paid to a PhD student of a given Unit depending on the evaluation of his/her accomplishments.
5. The rules specified in Para. 3 and 4 shall be approved by the Director of a given Unit being an Institute of the Polish Academy of Sciences or the AGH Rector, who will then pass this information to the PhD School Director.

§ 19

1. Each year the PhD School Director shall present a budget proposal including information on the estimated costs of tasks executed by the Coordinating Unit referred to in § 7, Para. 3 to the Directors of the Units being institutes of the Polish Academy of Sciences and the AGH Rector by May 31 of a given year.
2. Should the PhD School budget need to be amended, the provisions of this section shall apply accordingly.
3. The PhD School Director shall submit a report on the execution of the PhD School budget for the past year to the Directors of the Units being institutes of the Polish Academy of Sciences and the AGH Rector no later than April 15 of the next calendar year.

§ 20

1. The PhD School budget includes in particular:

- a) costs resulting from the execution of a joint training program, including remuneration costs of lecturers providing education at the PhD School and not employed by the institutes of the Polish Academy of Sciences and AGH faculties, persons conducting training courses on soft skills, and the costs related to the organization of workshops provided for in the program,
- b) remuneration of administrative staff of the PhD School at the Coordinating Unit,
- c) costs of administrative, court and administrative-court proceedings,
- d) costs related to organizational and administrative services for PhD students provided by the Coordinating Unit other than the remuneration specified in Letter b), this including the costs of purchasing PhD student identity cards, organization of obligatory trainings, conducting mid-term evaluations, etc.
- e) issuing certificates of PhD School completion,
- f) creating and maintaining the PhD School website.

2. An increase in the subsidy granted to the Coordinating Unit on account of running the PhD School shall be used to finance education at the PhD School in the manner specified in the paragraphs below.

3. The part of the subsidy referred to in Para. 2 shall be divided into a common part used for covering the budget of the PhD School and a part to be shared among the Units.

4. The part to be shared among the Units referred to in Para. 3 shall be shared proportionally to the number of PhD students pursuing doctoral dissertations in individual Units, whose education is covered from a subsidy determined on the day of December 31 of the year preceding the receipt of the subsidy.

Section V. FINAL PROVISIONS

§ 21

1. A new research unit (higher education institution, institute of the Polish Academy of Sciences, another authorized unit) may join the PhD School with the consent of all the Units under the terms hereof and under the conditions set out in a separate agreement.

2. Each unit may withdraw from the PhD School provided that all the conditions referred to in Article 206 of the Act are met or provided that the last PhD student pursuing a doctoral dissertation in the withdrawing Unit has completed his/her education.

3. The withdrawal of a Unit shall result from the termination of this Agreement. The termination notice shall be submitted by a given Unit to the PhD School Director. The termination shall be effective as of the date of finishing the education of PhD Students in the withdrawing Unit subject to Art 206 of the Act or the date of completing education by the last PhD student pursuing a doctoral dissertation in the withdrawing Unit.

4. Changing the Coordinating Unit of the PhD School or withdrawal of the Coordinating Unit from the PhD School shall require written agreement between the Units.

§ 22

1. This Agreement is hereby concluded for an indefinite period of time and enters into force on the day of its signing by all the Parties.

2. The Parties may propose amendments and supplements hereto. Any amendments hereto shall be made in writing in the form of an addendum signed by all the Parties.

3. This Agreement has been drawn up in 7 identical copies, one for each of the Parties.

4. To all matters not settled herein the provisions referred to in § 2 and the provisions of the Civil Code shall apply.

5. Any disputes shall be settled amicably. In the event of disagreement, the disputes shall be settled by the Common Court having jurisdiction over the seat of the Coordinating Unit.

Signatures:

Director
Henryk Niewodniczański Institute of Nuclear Physics
Polish Academy of Sciences

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(date, stamp, signature)

Director

Jerzy Haber Institute of Catalysis and Surface Chemistry
Polish Academy of Sciences

.....

(date, stamp, signature)

Director

Jerzy Maj Institute of Pharmacology
Polish Academy of Sciences

.....

(date, stamp, signature)

Director

Aleksander Krupkowski Institute of Metallurgy and Materials Science
Polish Academy of Sciences

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(date, stamp, signature)

Director

Strata Mechanics Research Institute
Polish Academy of Sciences

.....

(date, stamp, signature)

Director

Mineral and Energy Economic Research Institute
Polish Academy of Sciences

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(date, stamp, signature)

Rector

AGH University of Science and Technology in Krakow

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(date, stamp, signature)