

Regulations for resolving conflict situations involving doctoral students of the Krakow School of Interdisciplinary PhD Studies (hereinafter: KISD) carrying out a research topic at the Henryk Niewodniczański Institute of Nuclear Physics of the Polish Academy of Sciences (hereinafter: IFJ PAN)

§1

The regulations provide a generally accessible, transparent and unified procedure for resolving conflict situations that may concern KISD doctoral students carrying out a research topic at IFJ PAN.

§2

1. In the event of a conflict situation, the request may be addressed to:
 - a. the person who acts as Doctoral Student Rights Spokesman at IFJ PAN,
 - b. the management of the KISD (Director of KISD, Deputy Director of KISD at IFJ PAN, employees of the Scientific Council and the Doctoral Students Services Section),
 - c. a person acting as an Ombudsman - Commissioner for Ethical Rights and Values at IFJ PAN.
2. A request to initiate procedure in conflict situations may be submitted by:
 - a. a doctoral student
 - b. a Supervisor
 - c. an Auxiliary Supervisor.
3. Requests to initiate proceedings in conflict situations may be submitted in person, in writing or via e-mail in the ifj.edu.pl domain.
4. The person reporting the conflict situation decides to whom to refer the request. The request is finally submitted to the Doctoral Student Rights Spokesman.
5. When reporting a conflict situation, the person or persons concerned by the request must be identified, the person or persons whose legal interests may have been directly affected or threatened by the act must be identified, the allegations must be specified and evidence must be provided.
6. After receiving a report of a conflict situation, the Doctoral Student Rights Spokesman will meet separately with the complainant, the aggrieved person, the person whose action is the subject of the complaint, or others if necessary, in order to obtain explanations, mediate, find jointly solving the case and concluding an agreement.
7. The procedure should take no longer than 21 days from the date of receipt of the request.
8. If an agreement is reached, its content and terms will be recorded in a protocol containing a brief description of the case, signed by the parties and the Doctoral Student Rights Spokesman.
9. Persons involved in the resolution of a conflict situation shall be guided by the principles of confidentiality, impartiality, neutrality and independence.

§3

If the matter with which the Doctoral Student Rights Spokesman has been approached does not fall within the scope of the duties specified in §1 section 2 of Order No. 38/2023 of the Director of the IFJ PAN of 27 September 2023, or if no agreement has been reached in the course of the procedure, the Doctoral Student Rights Spokesman shall inform the applicant of the appropriate institution to deal with this type of matters.